



Preventative Maintenance Checklist

Heat Pump Systems

Name \_\_\_\_\_ Address \_\_\_\_\_ Date \_\_\_\_\_

		Unit 1		Unit 2		Unit 3		Unit 4	
	Make								
	Model								
	Serial								
	Make								
	Model								
	Serial								
	Area Served								
Checklist		Pass	Fail	Pass	Fail	Pass	Fail	Pass	Fail
1	Suction Pressure								
2	Discharge Pressure								
3	Refrigerant Charge								
4	Superheat								
5	Subcool								
6	Insulated Refrigerant Lines								
7	Valve Caps/Shraders Good								
8	Electrical Connections								
9	Contactors								
10	Condenser Coil Clean								
11	Outdoor Temperature								
12	Outdoor Unit Volts								
13	Compressor Amps								
14	Compressor Capacitor								
15	Outdoor Fan Motor Amps								
16	Outdoor Fan Motor Capacitor								
17	Defrost Board								
18	Defrost Sensor(s)								
19	Noise Levels								
20	Hood Condition								
21	Evaporator Coil Clean								
22	Insulated Refrigerant Lines								
23	Blower Wheel Balanced								
24	Bearing Condition								
25	Indoor Fan Motor Amps								
26	Indoor Fan Motor Volts								
27	Indoor Fan Motor Capacitor								
28	Auxiliary Heat								
29	Main Condensate Drain Pan								
30	Secondary Condensate Pan								
31	Correct Condensate Trap								
32	Insulated Drain Lines								
33	Float Safety Switch								
34	Condensate Drain Clean								
35	Condensate Pump								
36	Air Filter Dirty								
36	Thermostat								
37	Air Handler Sealed								
38	Entering Temperature								
39	Leaving Temperature								

Note: Check pass if condition does not apply

Service Technician \_\_\_\_\_